# **Project Coordinator**

#### CONTACT

MOHAMMED N. ISLAM 2266 Gleason Ave, Apt 10A Bronx, NY 10462

T: (646) 644-4245

E: <u>mnislam2k@gmail.com</u> W: <u>mnurulislam.yolasite.com</u>

Nationality: U.S.A. Driver License: NYS type 'E'

## QUALIFICATION

**Project Coordination** 

Project Management

Information Technology Management

Software Testing, Quick Test Professional, Selenium and Quality Center

System Analysis and Design Methods

Excellent problem-solving and analytical skills

Ability to show progression of responsibility throughout career

Projects in Computing and Information Systems

SKILLS

Data Warehousing

Oracle Database Administration 9i

### SUMMARY

- Implemented web based application to manage customer data resulting much superior accuracy in managing data by stakeholder and improved performance.
- Implemented a security process and features on an existing application using Microsoft Visual Basic.net.
- Gathered requirements from stakeholders and customers prior to implementation.
- Performed rigorous testing prior to submit for stakeholder approval.

## ACADEMIC QUALIFICATION

Master of Science in Information System EngineeringPace University, New YorkGraduated: May 2008Concentration: Database Management and Technologies<br/>Information Security & AssuranceInformation Security & AssuranceBachelor of Professional Studies in Computer Information System<br/>DeVry Institute of Technology, New YorkGraduated: October 2005EXPERIENCEFreelancer<br/>IT SERVICESJuly 2008 – present

Design and Develop Web Application & Software for Small businesses using programming languages Microsoft VB.net, PHP.net, JavaScript, Html, CSS along with backend database such as MySQL and Microsoft Access.

- Produced detailed specifications and writing the program codes
- Performed testing the application/software using QTP and Selenium
- Prepared training manuals for users and other documentation.
- Managed procedures and documentation for the system administration.

#### **Crew Leader**

U.S. Census Bureau, Department of Commerce

April 2010 - July 2010

Directly supervise and coordinate activities of enumerators who engaged in interviewing American resident.

- Task of fingerprints of each of enumerator
- Train the enumerators to do their jobs.
- Daily meeting with enumerators to review work, collect timecards and discuss progress.
- Watches enumerators as they complete a portion of their assigned tasks.

## **Project Coordinator**

#### Transcorp Construction Corp, New York

December 2000 – May 2001

• Assisted Project Manager prepare estimates, the budgets and the construction timetable for the client and develops the construction strategy

**Project Coordinator** 

Computer Architecture and Design (A+) Web & Internet Security

Microsoft Office 2010 Professional

QuickBooks Professional 2010

Web Application Design using asp.net, php.net, javascript, html, css

- Collaborated with the Project Manager in selecting subcontractors and workers to ensure that only fair and reasonable pricing is recommended for approval.
- Assisted the Project Manager in coordinating and collaborating with the architects, engineers and specialists.
- Researched and compiled information about licenses and permits required for the project.

# PROJECTS

#### Programmer Analyst Pace University, New York

September 2007 – December 2007

Refinement of a Mouse Movement Biometric System to Verify the Identity of Students Taking Multiple-Choice Online Tests. I worked on this project as Java programmer where we refine the program to authenticate the identity of the user with reasonable accuracy by analyzing mouse trajectories and mouse clicks.

- Redesigned, code modification & addition, testing of data capture module of MMBC
- Programmed using Java Netbeans in a team environment.

### Programmer Analyst

July 2005 – October 2005

## **DeVry Institute of Technology**, New York

Software designed and developed for Metropolitan Swimming League, New York to create an efficient and accurate system that will calculate and sort team lineups and entry cards for the championship event. The system has been designed in Microsoft Visual Basic .net environment with Microsoft Access database running under Windows XP.

- Analyzed and developed their manual system into Metro Main 2005 software.
- Worked as a team member with role of key programmer using Visual Basic .net

## REFERENCES

Available upon request